



# City of Santa Barbara

## AIRPORT COMMISSION

### AGENDA

**MARCH 6, 2024**

6:00 P.M.

Airport Administration Conference Room

601 Firestone Road, Santa Barbara

[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)

[FlySBA.com](http://FlySBA.com)

### Commissioners

Bruce Miller

Cassandra Reed

Craig Arcuri

Levi Maaia

Topaz Grabman

Dan Glaeser, Vice Chair

Dennis Houghton, Chair

**City of SB Council Liaison** – Eric Friedman

**City of Goleta Council Liaison** – James Kyriaco

### Staff

Chris Hastert, Airport Director

Andrew Bermond, Airport Facilities Manager

John Feldhans, Acting Airport Properties Manager

Jonathan Abad, Airport Business Manager

Michael Smith, Airport Operations Manager

Sara Iza, Airport Development Manager

Tava Ostrenger, Acting City Attorney

Mo Graham, Commission Secretary

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

Each speaker will be given a total of 3 minutes to address the Commission. Pooling of time is not allowed during general public comment. The time allotted for general public comment at the beginning of the 6:00 p.m. session is 30 minutes. The Airport Commission, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond the Commission's subject matter jurisdiction.

**PUBLIC COMMENT ON AGENDIZED ITEMS:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission. Each speaker will be given a total of 3 minutes to address the Commission.

**CONSENT CALENDAR:** The Consent Calendar is comprised of items that will not usually require discussion by the Airport Commission. A Consent Calendar item is open for discussion by the Airport Commission upon request of a Commissioner, Airport staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Commission considers the Consent Calendar.

**REPORTS:** Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at <https://santabarbaraca.gov/airport-commission/airport-commission-agendas-documentsendas>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

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**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**TELEVISION COVERAGE:** The Airport Commission's meetings are rebroadcast on Santa Barbara's City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at:  
[www.SantaBarbaraCA.gov/CityTVProgramGuide](http://www.SantaBarbaraCA.gov/CityTVProgramGuide)

## **CALL TO ORDER**

## **ROLL CALL**

### **1. CHANGES TO THE AGENDA**

## **NOTICES**

2. That on Friday, March 1, 2024, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **PUBLIC COMMENT**

3. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 3 minutes.

## **LIAISON REPORTS**

4. City of Santa Barbara Liaison Councilmember Eric Friedman  
City of Goleta Liaison Councilmember James Kyriaco

## **AIRPORT DIRECTOR REPORT**

5. Recommendation: That Airport Commission hear a brief report from the Airport Director. The report will include an update on commercial airline activity, airport financial summary, and a brief summary of Director activities.

## **CONSENT CALENDAR**

6. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, January 17, 2024.

7. **Subject: Lease Agreement – AgRx, Inc.**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a three (3) year term, with two (2) one-year options, with AgRx, Inc. for 1,523 square feet of Unit C of building 225 and 16,380 square feet of land located at 6150 Francis Botello Road, commencing April 1, 2024, for total annual rent of \$86,747.52 exclusive of utilities.

8. **Subject: Lease Agreement – Pacific Coast Tree Experts, Inc.**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a two (2) year term, with one (1) one-year option, with Pacific Coast Tree Experts, Inc. for 24,450 square feet of paved lot located at 20 Jack Peres Place, commencing April 1, 2024, for total annual rent of \$58,680.00

**9. Subject: Lease Agreement – Parker Clay, LLC**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a one (1) year term, with four (1) one-year options, with Parker Clay, LLC. for 1,750 square feet of Unit 1A located at 6100 Hollister Avenue, commencing April 1, 2024, for total annual rent of \$40,950.00 exclusive of utilities.

**10. Subject: Lease Agreement – Paul Taylor, Individual**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a three (3) year term, with two (2) one-year options, with Paul Taylor, Individual, for a total of 1,446 square feet of Unit B and C of building 224 located at 6100 Francis Botello Road, commencing April 1, 2024, for total annual rent of \$28,532.88 exclusive of utilities.

**11. Subject: Lease Agreement – WOW Gear, LLC**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a two (2) year term, with three (3) one-year options, with WOW Gear, LLC for 2,236 square feet of Unit 4B located at 6100 Hollister Avenue, commencing April 1, 2024, for total annual rent of \$51,249.12 exclusive of utilities.

**ADMINISTRATIVE REPORT**

**12. Subject: Fiscal Year 2024 Mid-Year Financial Report**

Recommendation: That Commission receive a staff presentation regarding the Fiscal Year 2024 Mid-Year Financial report.

**13. Subject: Santa Barbara Airport Master Plan Update**

Recommendation: That Airport Commission receive a status update on the Santa Barbara Airport Master Plan Update.

**ADJOURNMENT**

*The next Airport Commission Meeting is scheduled for April 17, 2024 at 6:00 p.m.*